

Dear Deborah

Local Council Award Scheme – Foundation Award Achievement

It is with great pleasure, as Chair of the National Association of Local Councils, to confirm that **Westbury Town Council** has achieved the Foundation Award.

Receiving the Foundation Award is an excellent achievement showing that your council meets requirements for operating lawfully and according to standard practice. Furthermore, this award allows you to benchmark your performance as well as challenging you to consider your council's continuing development and improvement. Therefore the council is to be congratulated immensely.

I would like to express my sincere thanks to you **Deborah Urch** for your hard work in submitting the Foundation level application and the additional work throughout the assessment process.

My expression of thanks is also given to **Westbury Town Council**. Your service to your community as well as supporting your Local Council Award Scheme application is recognised and reflected in your achievement.

As your council has shown its commitment to continuous improvement and development, I very much look forward to **Westbury Town Council** applying for the Quality Award and celebrating more achievements.

Yours Sincerely,

NALC National Panel Chair

